

THE CONSTITUTION OF THE
NATIONAL HONOR SOCIETY OF DOUGLAS MACARTHUR
HIGH SCHOOL

I. MEMBERSHIP

- A. Membership of open to any second semester junior or senior who has attended MacArthur High School at least one full semester and has a cumulative average of 90 or above. Those scholastically eligible are notified and required to complete and return an information form by the announced deadline.
- B. Transfer membership is granted to any student who presents the following:
 - 1. A letter of good standing from the NHS advisor or principal of the former school, and
 - 2. The membership fee certificate or card from an accredited high school
- C. Annual dues are \$35 per member.

II. FACULTY COUNCIL

- A. The Faculty council is a body of five faculty members, appointed annually by the principal, which establishes and implements the selection process and the dismissal procedures.
- B. The Faculty council functions as the governing body of the local NHS chapter, electing its membership and ruling on appeals.

III. OFFICERS

- A. Officers Candidates
 - 1. The offices of NHS shall be President, Vice President, Treasurer, Reporter-Historian, Secretary, Parliamentarian, and Web Master.
 - 2. Candidates for NHS office must be a member of the 11th grade NHS membership.
- B. Election Procedures
 - 1. All officers shall be elected by a majority vote of the student membership.

2. In case no one candidate receives a majority of the vote, a run-off election will be held.
 3. As few candidates as necessary to achieve a majority vote shall be placed in the run-off. These candidates shall be selected in descending order according to the number of votes they received, starting with the highest number of votes.
- C. Officer Duties
1. Duties of the President shall be:
 - A. To preside over all NHS meetings
 - B. To serve as master/mistress of ceremony at the next NHS induction.
 - C. To create special committees when needed and to appoint a committee chairman
 - D. To assist every committee as an ex-officio member
 2. Duties of the Vice President shall be:
 - A. To act as President in the absence of the elected President
 - B. To assist the President in maintaining order during meetings
 - C. To distribute materials to members during meetings
 - D. To assist every committee as an ex-officio member
 3. Duties of the Treasurer shall be:
 - A. To chair all fund-raising activities of the NHS
 - B. To assist the advisor in collection and counting of money pertaining to NHS
 4. Duties of the Secretary shall be:
 - A. To call the roll at all NHS meetings
 - B. To keep records of all meetings and attendance
 - C. To notify the advisor when a student has two unexcused absences from meetings
 - D. To assist the advisory in all official NHS correspondence
 5. Duties of the Reporter-Historian shall be:
 - A. To take pictures at all NHS activities
 - B. To keep an accurate narrative and photographic record of NHS activities
 6. Duties of the Parliamentarian shall be:
 - A. To call meetings to order
 - B. To observe Robert's Rules of Order
 - C. To assist advisor and other officers when necessary

7. Duties of the Web Master shall be:
 - A. To keep an email roll of all NHS members
 - B. To assist the Secretary and director with an attendance and mailings
 - C. To assist advisor and other officers when necessary

IV. MEETINGS

- A. Meetings will be held the first Tuesday of each school month in the Library at 8:00 except when unusual circumstances such as holidays or testing arise.
- B. The two types of meetings are as follows:
 1. Monthly – MANDATORY ATTENDANCE. Meeting dates are announced at the September meeting and are posted on the NHS website.
 2. Special session – called only as needed.
- C. Attendance – Members are required to attend the induction ceremony, meetings, and to participate in chapter service projects.
 1. Attendance at the monthly meetings and participation in chapter projects are mandatory.
 2. Credit for attendance is given only to those who attend the entire meeting.
 3. Members seeking an excuse from a meeting must submit their requests in writing to the advisor before the meeting.
 4. Missing one meeting and/or one chapter project will result in probation and/or dismissal from NHS.

V. MAINTENANCE OF NHS STANDARDS

- A. Each member must consistently maintain the standards of scholarship, service, leadership, and character by which he/she was selected to membership. The advisor monitors grades, citizenship, service, activities, and meeting attendance each grading period. Failure to maintain the standards will result in probation and/or dismissal from NHS.
- B. Scholarship

1. The admission requirement in scholarship is a 90 cumulative average of all high school courses.
2. A member must have a 90 grade point average each nine weeks. Each nine weeks is considered separately.
3. Any student who falls below 90 average will be placed on probation for one grading period. If the grade point average is not a 90 at the end of the probationary period, the member will be dismissed from NHS.
4. A member who is dismissed from NHS because of scholarship, conduct, non-attendance of chapter meetings, or participation in chapter projects will have the right to appeal to the Faculty council in the case of extenuating circumstances. Within one week of dismissal notification, students should be present a letter for a consideration or meet with the Faculty Council.

C. Character

1. If a student receives on "U" or two more "N"s in conducting during a nine weeks grading period, the member will be placed on probation for one grading period.
2. If a student is placed on probation for conduct, he/she will have one grading period to raise conduct marks to acceptable standards. If after one grading period, a member fails to meet the standards of character required for membership, the Faculty council will meet to determine if membership should be revoked.
3. If any member is suspended or sent to SRC under any circumstance, he/she will be immediately removed from NHS.
4. If any member is sent to ISS he/she will be placed on probation for one grading period.
5. Academic honesty promotes personal integrity; academic dishonesty violates NHS standards of scholarship, leadership, and character. A report of academic dishonesty will be reviewed by the Faculty Council; a substantiated report will result in dismissal.

D. Service

1. Service is defined by the NHS Constitution as the giving of oneself for others without expectation of recompense, class credit, or any other personal recognition.
2. Service is a requirement for all members of this organization! Each member must complete six hours of personal service per pod and participate in all monthly chapter projects. Personal service hours include working in the community and on campus. Tutoring may count for at least one hour per pod. Documentation must accompany a service sheet.
3. A member who fails to complete his or her individual service project and/or to participate in chapter projects may be placed on probation or dismissed from NHS by the Faculty Council.